



# Thank you for your interest in Volunteering for Vacation Bible School!



*We need around 350 total volunteers to run our VBS program successfully.*

## Who can serve?

You may help if you have completed 7th Grade. You do not need to attend Grace Presbyterian Church to serve, but you must have a love for the Lord and His children.

## Are there any restrictions on where I can serve?

- If you have not completed high school, you may serve as a Helper. To serve as a Table Teacher, you need to have finished high school.
- If you have not started high school, you may only serve in Two-year-olds through 2nd grade.
- If you have finished your freshman year of high school, you may also serve in Recreation or Toddlers.
- If you have finished High School, you may serve in any department.



## Will I be trained? How will I know what to do?

The Department Coordinator and/or VBS Director will help you to know what to do for your particular job. Also, there will be an Informational Meeting (Training) held on June 2nd at 6:30 p.m.. If you ever have any questions, please contact the Department Coordinator or the VBS Director. They are happy to help!

## What is my time commitment?

For most jobs, during the week of VBS, you should arrive by 8:30 a.m. and will be able to leave by 11:45 a.m. Also, you should plan to attend the Informational Meeting (see above), since this is your only formal training.

## I can't serve every day during Bible School, but I still want to help.



- There are many jobs available, including subbing spots. When you register, indicate the commitment you are able to make and someone will contact you with some options.
- Also, many people take vacation days or take off work only in the mornings. Others rearrange their work schedule so they can serve and still get their hours in at work.

## I can't serve but would like to donate money or supplies to help with the costs of VBS.

You may send a check to the church, indicating you want it to go to VBS. Or, you can contact the VBS Director for a list of ideas that you could purchase and then donate the item needed.

## How do I register?

- All volunteers must fill out the Volunteer Information Form, even if you have filled it out in past years. You may do this online. If you have any trouble, please contact the VBS Director for assistance.
- If you do not know where you want to serve, please indicate that on the form. Use the comment box to give any details about some of the places that interest you. Someone will contact you with some ideas.



~ See the back for some ways you can serve ~

## Here are some of the ways you can help

- Bake or Buy snacks for the Workers - Drop it off at the church during the week of VBS.
- Craft Person - Prepare and/or set out the crafts that will be completed by the children.
- Greeters and Escorts - Greet our guests as they enter and exit each morning, leading them to where they need to go, when needed. Extra greeters and escorts are needed on Monday and Tuesday.
- Kitchen Worker - Get the snacks and drinks ready for each department and deliver them at the proper time.



- Music Leaders – Piano players, song leaders, or any other musical talent that can be used to lead the children in active worship.
- Nursery Caregiver – An adult or older teen who will care for infants or toddlers so their parent can serve during Bible school.

- Parking Lot Attendants - Direct traffic in the parking lot before and after VBS.
- Recreation Worker - Supervise children during recess.
- Secretary or Assistant Secretary - Take attendance, make nametags, and do other secretarial type jobs. Some of the work needs to be done before VBS starts.
- Set-Up Help - Come on the Saturday before VBS begins at 9:00 a.m. to set up the tables, chairs, crafts supplies, decorations, etc. that will be used during VBS the following week.
- Snack Person for Children - Set out the snacks for Children's snack time.
- Snack Host/Hostess for Workers - Set out the snacks that others bring in for the Workers. Make coffee and lemonade.
- Special Needs Buddy - Help a Special Needs child participate in the activities.
- Substitutes - We need many subs in all areas each VBS day.
- Sweet Shop Bible Verse Listener - Come to one of the "Sweet Shops" by 11:20 each VBS day to hand out a prize to any child who says their Bible verse. The job is usually done by 11:50.



- Table Helper – A teen or adult who assists the children and teachers as they do the various activities throughout the morning. Also responsible for taking the children out to recess.
- Table Teacher – An adult leader of a table of 6 to 8 kids. You will lead the children in crafts, work sheets, and other table time activities.
- Tear-Down Help - Come at 11:45 on the last day of VBS to help put all the tables, chairs, and other supplies away after VBS is over.
- Your own idea - If you have a talent or an interest that is not listed above, the chances are we can still use you! Please let us know what it is you would like to do on the registration form.

**If you have questions or comments, please contact:**

**Julie Cordes, VBS Director**  
**(309) 589-6433**  
**JCordes@gracepres.org**